Republic of the Philippines
Department of Education
REGION III – CENTRAL LUZON
SCHOOLS DIVISION OF SCIENCE CITY OF MUÑOZ

23 November 2026

SCHOOLS DIVISION MEMORANDUM
No. 416 s. 2026

CONDUCT OF ORIENTATION FOR THE FIELD TESTING PERSONNEL ON THE ADMINISTRATION OF VARIUOS ASSESSMENT PROGRAMS (ELLNA, CB-NCAE, A&E TEST, NAT6, NAT12, AND PEPT)

To: Chief Education Supervisor
Public and Private Elementary and Secondary Schoolheads
CLSU Laboratory for Teaching and Learning School Testing Coordinators
All Others Concerned

1. In line with the mandate of the Department of Education to uphold the quality, integrity, and standardization of national assessments, this Office shall conduct a Division-Wide National Assessment Orientation for all concerned schoolheads on December 1-2, 2026, 8:30 a.m. at the Schools Division Office Teacher's Hall, Science City of Muñoz.

2. This activity aims to:
a. capacitate schoolheads on the policies, guidelines, and procedures governing the administration of various national assessments,
b. address issues, concerns and challenges related to the administration of national assessments,
c. ensure the proper standardized, and error-free administration of various national assessments; and
d. strengthen schoolheads' knowledge and understanding of their roles and responsibilities in ensuring the integrity and credibility of assessment results.

3. The participants in this activity are all schoolheads in public and private elementary and secondary levels, and CLSU Laboratory for Teaching and Learning (CLTL-ASTS and USHS) School Testing Coordinators.

4. This issuance shall serve as the travel authority of all participants.

5. Immediate dissemination of this issuance is earnestly desired.

JOHANNA N. GERVACIO PhD, CESO V
Schools Division Superintendent

SCIENCE CITY OF MUÑOZ
NOV 23 2026

Encl: As stated
Reference: None
To be indicated in the Perpetual Index
Under the following subjects:

NATIONAL ASSESSMENT

CID/LDT-Orientation
33/November 23, 2026

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